

31<sup>st</sup> August 2016

Dear Early Years 2 Parents,

A warm welcome to all our returning parents and students. We hope you had a great summer holiday. We welcome all our new parents and students into Early Years 2 and look forward to teaching your children at Park House English School.

The staff wish to create a safe learning environment for each child in their care. In order to achieve this, there are a few important points to take care of.

1. Welcome letters were distributed at the end of last term concerning general and curriculum information. If you have not received this information please speak to your class teacher. Parents will be invited into school on Wednesday 7<sup>th</sup> September where more curriculum information will be given.
2. Teachers will accept children into their respective classrooms at 7.35am every morning. Kindly use the outside classroom doors only. School hours are from 7.35am to 1.25pm. We open the side gate at 1.15pm to enable Early Years parents to have the opportunity to collect their children in order to avoid the rush.
3. **All** Early Years 2 children have to be handed to their respective teacher by a parent, recognised driver, maid or secondary sibling. Children are to be collected in the same manner.
4. **No** children are to be left unattended outside the classroom at the beginning and end of the school day. These rules are in place for the safety of your children and it is very important that you are aware of them.
5. Please ensure that **ALL** clothing items and other belongings are marked with your child's name and class – so that if they are misplaced it will be easier to find them.
6. Older siblings are not allowed to play inside the Early Years play area.
7. **The last day of the Summer Term 2017 for the Early Years Department children this year will be 20<sup>th</sup> June.**

## EXTENDED HOLIDAYS AND ABSENCES

Parents often inform us that their children will not be attending school for extended periods due to holiday and personal commitments. The teachers are asked to produce the work that will be covered during the period of absence but these requests are impossible to comply with because of the reasons below.

1. In Early Years 2 the foundation for phonics, word building, reading and numeracy is of paramount importance. Initially all these lessons are orally teacher led, therefore it is very important that children are present and on time. Without the oral input from the teacher, children will inevitably find the work challenging.
2. Reading is a very important skill that is taught during EY2. The school has numerous reading schemes that are utilized daily to reinforce reading in the classroom. In the event of long absences teachers are not permitted to provide children with reading materials; again the children are disadvantaged.
3. Teachers plan on a weekly basis to accommodate the progress of children in each class therefore it is difficult to provide work in advance of lengthy absences.

## SCHOOL UNIFORM

Please ensure your child has the correct school uniform including a Park House back pack.

**Swimming will commence the week beginning 4<sup>th</sup> September.**

**P.E. will commence the week beginning 18<sup>th</sup> September.**

## PHYSICAL EDUCATION (P.E.)

**EY2 Blue Mrs Qureshi will have P.E. on Thursdays.**

**EY2 Red Mrs Gary will have P.E. on Mondays.**

**EY2 Green Mrs Coates will have P.E. on Tuesdays.**

**Please send your child to school in P.E. clothes on the appropriate days.**

## SWIMMING

**EY2 Blue Mrs Qureshi will have SWIMMING on Tuesdays.**

**EY2 Red Mrs Gary will have SWIMMING on Tuesdays.**

**EY2 Green Mrs Coates will have SWIMMING on Wednesdays.**

Kindly send the following to school on the appropriate **swimming days**.

**Girls:** All in one black swimming costume, swimming caps, goggles, towel and flip flops.

**Boys:** Swimming shorts (No baggy or long shorts), swimming caps, goggles, towel and flip flops.

**Please ensure that your child's name is clearly written on their swim cap with a permanent marker.**

To ensure that your child is placed in the correct swimming group could you please complete the form below and return it to the class teacher by **Thursday 8<sup>th</sup> September**.

We thank you for your co-operation. The staff are caring and professional. A good relationship between teacher and parents provides a great learning environment for your child. Should you have any queries or problems, please make an appointment and speak to your class teacher or myself Mrs Annerien de Wet.

**The Reception classes are staffed as follows:**

**Reception Blue Mrs Nisra Qureshi assisted by Mrs Tiggy Johnson.**

**Reception Red Mrs Rosemary Gary assisted by Mrs Mina Glock.**

**Reception Green Mrs Helen Coates assisted by Mrs.Linda Dawson.**

Kind Regards



Mr Brian Allen  
Head of Primary



Mrs Annerien De Wet  
Head of Early Years



**EARLY YEARS 2 CLASS: SWIMMING LEVEL– PLEASE COMPLETE AND RETURN TO CLASS TEACHER – CIRCLE WHICH IS APPLICABLE**

**Name of Child** \_\_\_\_\_

Can swim independently Yes / No

Can swim with some assistance or buoyancy aid (e.g. noodle) Yes / No

Non-swimmer / is not confident in the water Yes / No

If you are interested in assisting with the Reception / KS1 swimming program, please contact Mrs Brooke or the class teacher for further details.